

**Documents Required for Attending the Annual General Meeting of Shareholders, Registration, and Voting**

**1. Documents Required for Attending the Meeting**

Participants must present the following documents, as applicable, prior to attending the meeting:

**1.1 Individual Shareholders**

● **In case the shareholder attends the meeting in person:**

The shareholder must present a valid government-issued identification document bearing a photograph, such as a national ID card, government officer ID card, driver's license, or passport.

● **In case the shareholder appoints a proxy to attend the meeting:**

a) A proxy form in the format enclosed with the meeting invitation, duly completed and signed by both the grantor and the proxy.

b) A copy of the shareholder's valid government-issued identification document (e.g., national ID card, government officer ID card, driver's license, or passport), certified as a true copy by the grantor.

c) The proxy must present a valid government-issued identification document, such as a national ID card, government officer ID card, driver's license, or passport.

**1.2 Thai Juristic Person Shareholders**

● **In case the authorized representative (director) attends the meeting in person:**

a) A valid government-issued identification document of the representative, such as a national ID card, government officer ID card, driver's license, or passport.

b) A copy of the juristic person's certificate of registration (issued within the past 6 months), certified as a true copy by the authorized representative, showing that the representative attending the meeting has the authority to act on behalf of the juristic person shareholder.

● **In case the juristic person appoints a proxy to attend the meeting:**

a) A proxy form in the format enclosed with the meeting invitation, duly completed and signed by both the grantor and the proxy.

**The Company reserves the right to allow only those persons with complete and valid documentation to attend the meeting.**

b) A copy of the juristic person's certificate of registration (issued within the past 6 months), certified as a true copy by the authorized representative, indicating that the person signing the proxy form has the authority to act on behalf of the juristic person shareholder.

c) The proxy must present a valid government-issued identification document, such as a national ID card, government officer ID card, driver's license, or passport.

### **1.3 Non-Thai Shareholders or Foreign Juristic Persons**

The provisions under Items 1.1 and 1.2 shall apply mutatis mutandis to shareholders who are non-Thai nationals or juristic persons established under foreign law, subject to the following conditions:

a) The certificate of incorporation of the juristic person may be issued by the relevant government authority of the country in which the juristic person is established or by an authorized officer of such juristic person. The document must contain details regarding the name of the juristic person, authorized signatories, any conditions or limitations on signing authority, and the location of the head office.

b) Any document not originally in English must be accompanied by an English translation certified as correct by the authorized representative of the juristic person.

### **1.4 In Case of Deceased Shareholders**

The administrator of the estate may attend the meeting in person or appoint a proxy to attend the meeting on their behalf. A court order appointing the estate administrator, certified by an authorized person and issued not more than 6 months prior to the meeting date, must also be presented.

### **1.5 In Case the Shareholder is a Minor**

A parent or legal guardian may attend the meeting in person or appoint a proxy to attend the meeting on behalf of the minor. A copy of the minor shareholder's house registration must also be presented.

### **1.6 In Case the Shareholder is an Incompetent or Quasi-Incompetent Person**

The legal guardian or curator may attend the meeting in person or appoint a proxy to attend the meeting on their behalf. A court order appointing the guardian or curator, certified by an authorized person and issued not more than 6 months prior to the meeting date, must also be presented.

## **2. Registration**

The Company will open registration for attendance at the shareholders' meeting from 12:00 p.m. onwards prior to the commencement of the meeting. A Barcode system will be used for registration. For convenience,

shareholders or proxies attending the meeting are requested to bring the meeting invitation letter, registration form, and proxy form (if any) with them.

### **3. Voting Procedures**

- (1) Each ordinary share carries 1 vote.
- (2) Shareholders attending the meeting in person and proxies appointed under Proxy Form A and Form B are not permitted to split their votes for each agenda item.
- (3) Proxies appointed by foreign investors who have appointed a custodian in Thailand to hold and safeguard their shares may split their votes for each agenda item (using Proxy Form C).
- (4) In accordance with good corporate governance principles, the Company will provide voting ballots for each agenda item requiring a vote. Ballots will be distributed to all shareholders and proxies at the time of registration.
- (5) Shareholders or proxies must sign their names and mark their votes on the voting ballots accordingly.
- (6) After the Chairman requests shareholders to vote on each agenda item, the officers will first collect ballots from those voting against or abstaining.
- (7) The officers will then collect ballots from those voting in favor. The Company will determine the voting results by deducting the votes against and abstentions from the total votes of shareholders attending the meeting for that agenda item. The remaining votes will be counted as votes in favor.